

SPO ALERT

Date: January 31st, 2024
To: Arizona Procurement Portal (APP) Agency Admin Users
From: APP Help Desk
Subject: [SPO ALERT] **New Agency Admin QRG**

Dear Valued APP User,

We wanted to bring to your attention a new Quick Reference Guide available to Agency Administrators that provides clarification in regard to Manually Liquidating Funds on a Purchase Order

Please review:

[Manually Liquidating Funds on a Purchase Order](#)

If you have any questions or concerns, please contact App Help desk by calling (+1-602-542-7600) or emailing support to: app@azdoa.gov. Please note phone hours are Mon-Fri 8:30am-5pm.

Thank you for your patience and understanding.

Sincerely,

The APP Help Desk