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| Douglas A. Ducey **Governor** |  | **Elizabeth Alvarado-Thorson**  **Interim Director** |
|  | ARIZONA DEPARTMENT OF ADMINISTRATION STATE PROCUREMENT OFFICE  100 NORTH FIFTEENTH AVENUE  SUITE 402  PHOENIX, ARIZONA 85007  (602) 542-5511 (main) (602) 542-5508 (fax)  <http://spo.az.gov> |  |

**PUBLIC MEETING NOTICE**

**Agenda**

ARIZONA SET-ASIDE COMMITTEE WILL HOLD A MEETING ON

**Wednesday, April 24, 2019 at 1:00-3:30 PM**

100 N. 15th Ave., Phoenix, AZ 85007

**1st Floor Room 100**– Conference Room

Join WebEx meeting   
Meeting Link:   
https://azgov.webex.com/azgov/j.php?MTID=m6667d8c0f2556031425a443bd913d071  
Meeting number (access code): 800 176 150

Host key: 556820

Meeting password: nCNq4gJv \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**AGENDA**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PUBLIC MEETING LAW PRESENTATION**

Jessica Klein, Assistant Attorney General

1. **EXECUTIVE SESSION**
   1. Reserved for legal advice that may be needed to address questions from legal counsel presentation.
2. **APPROVAL OF MINUTES**
   1. 1.23.19 Meeting
   2. 1.29.19 Special Meeting
   3. 3.7.19 Special Meeting
3. **CONTRACT EXTENSION & CONTRACT PROPOSAL REVIEWS:**

* 1. ADSPO15-087910
     1. Arizona Correctional Industries – Linens  
        *Exp. 4/29/19*
     2. Approve extension of term through 4/30/20.

1. **REAPPLICATIONS FOR SET-ASIDE CONTRACTS**

Presentation from ACI regarding proposals a-c.

* 1. ADSPO14-069797
     1. Arizona Correctional Industries - Outdoor Furniture   
        *Exp. 04/20/19*
     2. Approve proposal submitted and instruct SPO to negotiate and award a contract for an initial term of one (1) year with four (4) annual extension options.
  2. ADSPO14-069818
     1. Arizona Correctional Industries- Bedding Products   
        *Exp. 04/20/19*
     2. Approve proposal submitted and instruct SPO to negotiate and award a contract for an initial term of one (1) year with four (4) annual extension options.
  3. ADSPO14-069824
     1. Arizona Correctional Industries - Cardboard File Boxes  
        *Exp. 04/20/19*
     2. Approve proposal submitted and instruct SPO to negotiate and award a contract for an initial term of one (1) year with four (4) annual extension options.

1. **SET ASIDE MANUAL**
   1. Review Draft
   2. Comments and Suggestions
2. **REPORT ON 1% GOAL**
3. **FUTURE AGENDA ITEMS**
4. **CALL TO THE PUBLIC**

At this time, the committee will hear comments from the public. Members of the committee may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter or scheduling the matter for future consideration and decision at a later date.

1. **ADJOURNMENT**

**NEXT MEETING:** Wednesday, July 24th, 2019 1pm-3:30pm

100 N. 15th Ave, Phoenix, AZ 85007  
1st Floor Conference Room.