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| Douglas A. Ducey **Governor** |  | **Andy Tobin**  **Director** |
|  | ARIZONA DEPARTMENT OF ADMINISTRATION STATE PROCUREMENT OFFICE  100 NORTH FIFTEENTH AVENUE • SUITE 402  PHOENIX, ARIZONA 85007  (602) 542-5511 (main) (602) 542-5508 (fax)  <http://spo.az.gov> |  |

**PUBLIC MEETING NOTICE**

**Agenda**

ARIZONA SET-ASIDE COMMITTEE WILL HOLD A MEETING ON

**Wednesday, January 22, 2020 from 1:00-3:30 PM**

100 N. 15th Ave., Phoenix, AZ 85007

**1st Floor Room 100**– Conference Room

**Teleconference Information**

‎‪+1 413-728-2657‬ PIN: ‪409 940‬#‬

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**AGENDA**

1. **CALL TO ORDER**
2. **ROLL CALL**

Nick Perrera – Chair, State Procurement Office

Ed Jimenez - State Procurement Office

Mark Botterbusch – Gompers Employment Services

David Steinmetz – Arizona Industries for the Blind

Chris Gustafson – Arizona State Retirement System

Kristen Mackey – Department of Economic Security

Valarie Erwin – Department of Transportation

Michael Zinn – Arizona Correctional Industries

Armando Bernasconi - Quality Connections

1. **APPROVAL OF MINUTES**
   1. 10.23.19 Meeting
2. **CONTRACT EXTENSION, PROPOSAL, AND AMENDMENT REVIEWS:**

* 1. ADSPO17-155057
     1. Arizona Correctional Industries - Furniture, Products and Services   
        *Exp. 3/31/20*
        1. Consideration of any public comment.
        2. Committee review and discussion.
        3. Entertain motion for approval, disapproval, or tabling extension of term through 10/31/21.
  2. ADSPO17-168122
     1. Arizona Correctional Industries - Engraved Products and Services   
        *Exp. 4/17/20*
        1. Consideration of any public comment.
        2. Committee review and discussion.
        3. Entertain motion for approval, disapproval, or tabling extension of term through 4/30/21.
  3. CTR047044
     1. The Centers for Habilitation - Record Shredding and Destruction Services
        1. Consideration of any public comment.
        2. Committee review and discussion.
        3. Entertain motion for approval, disapproval, or tabling amendment to add additional On-Site Shredding services as proposed.

1. **FEASIBILITY APPLICATIONS**
   1. Quality Connections
      1. Feasibility review for HP OEM Printer Supplies
         1. Review and discuss information.
         2. Entertain motion for approval, disapproval, or tabling.
2. **ESTABLISHMENT OF A SUB-COMMITTEE**
   1. Discussion on charter, makeup, meeting frequency, and goal of sub-committee.
   2. Entertain motion for approval of the establishment of a sub-committee.
3. **REPORT ON 1% GOAL**
   1. FY20Q2 Report - Nick Perrera
4. **FUTURE AGENDA ITEMS** 
   1. Chair will hear requests from members of the committee on issues for future consideration and discussion.
5. **CALL TO THE PUBLIC** 
   1. At this time, the committee will hear comments from the public. Members of the committee may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter or scheduling the matter for future consideration and decision at a later date.
6. **ADJOURNMENT**

**NEXT MEETING:** Wednesday, April 22nd, 2020 1pm-3:30pm

100 N. 15th Ave, Phoenix, AZ 85007 1st Floor Conference Room.