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| Douglas A. Ducey **Governor** |  | **Andy Tobin**  **Director** |
|  | ARIZONA DEPARTMENT OF ADMINISTRATION STATE PROCUREMENT OFFICE  100 NORTH FIFTEENTH AVENUE • SUITE 402  PHOENIX, ARIZONA 85007  (602) 542-5511 (main) (602) 542-5508 (fax)  <http://spo.az.gov> |  |

**PUBLIC MEETING NOTICE**

**Agenda**

ARIZONA SET-ASIDE COMMITTEE WILL HOLD A MEETING ON

**Wednesday, April 22, 2020 from 1:30-3:30 PM**

Via Google Hangouts Meet

**Teleconference Information**

‎‪+1 413-728-2657‬ PIN: ‪409 940‬#‬

*If you are a member of the public and would like to comment on an agenda item, or would like to speak during the Call to the Public, please send an email to Nick Perrera (*[*nick.perrera@azdoa.gov*](mailto:nick.perrera@azdoa.gov)*) prior to the start of the meeting. Requests sent after the start of the meeting may not be considered.*

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**AGENDA**

1. **CALL TO ORDER**
2. **ROLL CALL**

Nick Perrera – Chair, State Procurement Office

Ed Jimenez - State Procurement Office

Mark Botterbusch – Gompers Employment Services

David Steinmetz – Arizona Industries for the Blind

Chris Gustafson – Arizona State Retirement System

Kristen Mackey – Department of Economic Security

Valarie Erwin – Department of Transportation

Michael Zinn – Arizona Correctional Industries

Armando Bernasconi - Quality Connections

1. **APPROVAL OF MINUTES**
   1. 1.22.20 Meeting
2. **CONTRACT EXTENSION, PROPOSAL, AND AMENDMENT REVIEWS:**

* 1. ADSPO17-168208
     1. Arizona Correctional Industries - Signage: Decals, Plaques and Work Identification Products - SA   
        *Exp. 4/17/20*
        1. Consideration of any public comment.
        2. Committee review and discussion.
        3. Entertain motion for approval, disapproval, or tabling extension of term through 4/30/21.
  2. CTR044240
     1. Arizona Correctional Industries - Outdoor Furniture & Accessories - Set-Aside   
        *Exp. 4/30/20*
        1. Consideration of any public comment.
        2. Committee review and discussion.
        3. Entertain motion for approval, disapproval, or tabling extension of term through 4/30/21.
  3. CTR044241
     1. Arizona Correctional Industries - Bedding Products - Set-Aside   
        *Exp. 4/30/20*
        1. Consideration of any public comment.
        2. Committee review and discussion.
        3. Entertain motion for approval, disapproval, or tabling extension of term through 4/30/21.
  4. CTR047044
     1. The Centers for Habilitation - Record Shredding and Destruction Services
        1. Consideration of any public comment.
        2. Committee review and discussion
        3. Entertain motion of approval, disapproval, or tabling of amendment requiring adherence to IRS document confidentiality.
  5. CTR074046
     1. Quality Connections - Office Supplies Including Printer Supplies
        1. Consideration of any public comment.
        2. Committee review and discussion.
        3. Entertain motion for approval, disapproval, or tabling of amendment establishing new minimum discount prices and product offerings.
  6. ADSPO15-087910
     1. Arizona Correctional Industries - Linens - Set Aside

*Exp. 4/30/20*

* + - 1. Consideration of any public comment.
      2. Committee review and discussion.
      3. Entertain motion for approval, disapproval, or tabling of replacement contract proposal from ACI with an initial term of one (1) year with four (4) additional years of extension options.

1. **SUB-COMMITTEE REPORT AND RECOMMENDATIONS**
   1. Report from sub-committee on activities.
   2. Entertain any motions regarding the sub-committee.
2. **REPORT ON 1% GOAL**
   1. FY20Q3 Report - Nick Perrera
3. **FUTURE AGENDA ITEMS** 
   1. Chair will hear requests from members of the committee on issues for future consideration and discussion.
4. **CALL TO THE PUBLIC** 
   1. At this time, the committee will hear comments from the public. Members of the committee may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter or scheduling the matter for future consideration and decision at a later date.
5. **ADJOURNMENT**

**NEXT MEETING:** Wednesday, July 22nd, 2020 1:30pm-3:30pm

100 N. 15th Ave, Phoenix, AZ 85007 1st Floor Conference Room.