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| Douglas A. Ducey **Governor** |  | **Andy Tobin**  **Director** |
|  | ARIZONA DEPARTMENT OF ADMINISTRATION STATE PROCUREMENT OFFICE  100 NORTH FIFTEENTH AVENUE • SUITE 402  PHOENIX, ARIZONA 85007  (602) 542-5511 (main) (602) 542-5508 (fax)  <http://spo.az.gov> |  |

**PUBLIC MEETING NOTICE**

**Agenda**

ARIZONA SET-ASIDE COMMITTEE WILL HOLD A MEETING ON

**Wednesday, July 22, 2020 from 1:30-3:30 PM**

VIA Google Meet

**Teleconference Information**

‎ +1 413-728-2657‬ PIN: 409 940‬#‬

meet.google.com/ruh-vphz-rmw

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**AGENDA**

1. **CALL TO ORDER** *Chair Nick Perrera called the meeting to order at 1:31 PM on 7.22.2020.*
2. **ROLL CALL**

Nick Perrera – Chair, State Procurement Office - *Present*

Mark Botterbusch – Gompers Employment Services - *Present*

David Steinmetz – Arizona Industries for the Blind - *Present*

Chris Gustafson – Arizona State Retirement System - *Present*

Kristen Mackey – Department of Economic Security - *Absent*

Valarie Erwin – Department of Transportation - *Present*

Michael Zinn – Arizona Correctional Industries - *Present*

Armando Bernasconi - Quality Connections - *Present*

1. **APPROVAL OF MINUTES**
   1. 4.22.2020 Meeting

*Motion to approve minutes: David Steinmetz*

*2nd to the motion: Armando Bernasconi*

*In Favor: 7 Against: 0 Abstain: 0*

*Motion carries unanimously*

1. **SUB-COMMITTEE REPORT AND RECOMMENDATIONS**
   1. Report from sub-committee on activities.

*Discussion of SPO 5 year rule review and recent update of Set-Aside section on SPO website. Set-Aside tabs and contracts updated 3 weeks ago.*

* 1. Entertain any motions regarding the sub-committee.

1. **REPORT ON 1% GOAL**
   * 1. FY20Q4 Report - Nick Perrera
     2. Entertain questions and comments from committee members

*Set aside $ 8,865,815.71 Touchable $ 621,241,191.83 (FY20Q1-Q4)*

1. **FUTURE AGENDA ITEMS**
   * 1. Chair welcomes requests from members of the committee on issues for future consideration and discussion.
2. **CALL TO THE PUBLIC**
   * 1. At this time, the committee will hear comments from the public.  Members of the committee may not discuss items that are not specifically identified on the agenda.  Therefore, pursuant to A.R.S. § 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter or scheduling the matter for future consideration and decision at a later date.
3. **ADJOURNMENT**

*Chair Nick Perrera adjourned the meeting at 1:46 PM on 7.22.2020.*

**NEXT MEETING:** Wednesday, October 22nd, 2020 1:30pm-3:30pm

100 N. 15th Ave, Phoenix, AZ 85007 1st Floor Conference Room.

*Will provide update if not possible to meet in person*

APPROVAL OF DRAFT MINUTES:  DATE: 7/22/20

Nick Perrera, Chairman

APPROVAL OF FINAL MINUTES: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE: \_\_\_\_\_\_\_

Nick Perrera, Chairman