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Governor



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Director

ARIZONA DEPARTMENT OF ADMINISTRATION

STATE PROCUREMENT OFFICE

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PUBLIC MEETING NOTICE

Agenda

ARIZONA SET-ASIDE COMMITTEE WILL HOLD A MEETING ON

Wednesday, October 27, 2021 from 1:30-3:30 PM
VIA GOOGLE MEET

Teleconference Information

+1 413-728-2657 PIN: 409 940#
meet.google.com/ruh-vphz-rmw

AGENDA

I. CALL TO ORDER

II. INTRODUCTIONS

- 1) New Co-Chairs
- 2) Committee Members for FY2022

III. ROLL CALL

Yanneth Montes – Co-Chair, State Procurement Office
Ken Sanchez – Co-Chair, State Procurement Office
Greg Natvig – Beacon Group, Inc.
David Steinmetz – Arizona Industries for the Blind
Chris Gustafson – Arizona State Retirement System
Kristen Mackey – Department of Economic Security
Valarie Erwin – Department of Transportation
Gail Fenkell – Arizona Correctional Industries
Monica Attridge - Hozhoni Foundation, Inc.

IV. APPROVAL OF MINUTES

- a. 7.28.21 Meeting

V. CONTRACT EXTENSION, PROPOSAL, AND AMENDMENT REVIEWS:

If you are a member of the public or an interested party and would like to speak on any of the below items, please send the Chair an email (yanneth.montes@azdoa.gov) prior to the start of the meeting.

Contracts expiring 10/30/2021 due for one year term extension:

a) CTR052414

Expiration date: 10/30/2021

Printing Services, Supplier: ACI

1) Committee Review and discussion

2) Entertain motion for approval, disapproval or tabling extension for 10/30/2022

b) CTR047046

Expiration date: 10/30/2021

Office Supplies including Printer Supplies, Supplier: Quality Connections

1) Committee Review and discussion

2) Entertain motion for approval, disapproval or tabling extension for 10/30/2022

c) CTR040794

Expiration date: 10/30/2021

*Center for Habilitation AZ Parent Kit Packing, Storage and Distribution, Supplier: ASDD
Document Destruction*

1) Committee Review and discussion

2) Entertain motion for approval, disapproval or tabling extension for 10/30/2022

d) Previous contract ADSP017-155057

Contract expiring 10/31/2021 requiring new Proposals:

Furniture, Products and Services, Supplier: ACI

1) Committee Review and discussion

*2) Entertain motion for approval, disapproval or tabling contract to award for initial term
10/31/2022.*

VI. REPORT ON 1% GOAL and Open Items

a. FY21 Annual Report – Yanneth Montes

b. FY22 Q1 Report – Yanneth Montes

c. Open Items:

Further clarification on questions from previous meeting.

1) Any definition as to what has been excluded to the touchable spend from each department?

2) What constitutes as touchable spend,–

- 3) *What is the timeframe of the 1%,*
- 4) *Where are the numbers coming from and how we can validate these numbers?*
- 5) *Where can information be found on spend:*

VII. FUTURE AGENDA ITEMS

- a. Chair will hear requests from members of the committee on issues for future consideration and discussion.

VIII. CALL TO THE PUBLIC

- a. At this time, the committee will hear comments from the public. Members of the committee may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter or scheduling the matter for future consideration and decision at a later date.

IX. ADJOURNMENT

NEXT MEETING: Wednesday, January 26th, 2022 1:30pm-3:30pm

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