

## SPO ALERT

**Date:** 3/30/2022  
**To:** State Agency, Chief Procurement Officers, and Cooperative Program Members  
**From:** State Procurement Office  
**Re:** GIS Software and Services Solicitation FOCUS GROUP MEETING (ESRI is the current supplier)

The Arizona State Procurement Office (SPO) is scheduling a Focus Group/Roundtable Meeting to discuss current and future requirements for GIS Software and Services. The discussion will include the scope of work for previous contracts, current eligible Agency requirements, and any other pertinent discussion points.

Please complete the questionnaire that is provided upon RSVP and be prepared to discuss it at the meeting in addition to discussing the structure for the scope of work.

LOCATION: Virtual Google Meets Meeting

DATE/TIME: April 7<sup>th</sup>, 2022 @ 2:00pm to 4:00pm

RSVP no later than April 4<sup>th</sup>, 2022 by 3:00pm

Your expertise and opinions regarding GIS Software, Support and Services. This meeting will allow us to have open and honest communication on the current contract, the performance of the supplier, the need for a competitive bid and aligning the participants for the solicitation and evaluation Focus groups.

Buyers and Procurement Professionals please forward this notice to your subject matter experts and encourage their participation as well.

To RSVP or have any questions regarding this announcement, please contact Rana Schultz, Statewide IT Procurement Manager at 602-542-2927 or [Rana.Schultz@azdoa.gov](mailto:Rana.Schultz@azdoa.gov). If you are unable to attend the Focus Group but want to provide information, please contact me at contact information above.

Thank you for your time and consideration.

Kindest Regards,

Rana Schultz  
Statewide IT Procurement Manager  
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**Focus Group Questionnaire**  
**GIS Software, Support and Services**

INSTRUCTIONS: Please answer the below questions and bring with you to the Focus Group Meeting. These questions will drive the conversations of our Focus Group Meeting.

1. Name, Title, email address and phone number of participant(s).
2. Who will participate from your agency on the evaluations team?
3. Identify positive attributes of the current GIS contracts (include vendor name):
4. Identify areas of the current contract that require improvement:
5. Also provide possible solutions to those areas:
6. Identify additional services that should/could be included in the new contract:
7. Are the needs of your Agency being met by the current contract(s)?
8. If you answer no, please explain in great detail:
9. Misc. Items that need to be brought up by your agency:
10. Contact to participate on the evaluation focus group. (Name, Title, Email address and Phone number)