

## SPO ALERT

**Date:** 5/31/2023

**To:** State Agencies

**From:** State Procurement Office

**Re:** **APPROACHING DEADLINE:** FY 2024 Procurement Training Needs Assessment

**Description:**

The [Procurement Training Needs Assessment](#) will assist the State Procurement Office (SPO) in identifying appropriate training needs for FY 2024.

If you have not completed the needs assessment, please complete the survey no later than **Friday, June 2, 2023.**

[Open Training Needs Assessment](#) **(Complete by Friday, 6/2/23)**

**Who should complete the survey?**

- Chief Procurement Officers
- Procurement/Contract Managers
- Procurement Specialists
- Buyers/Requisitioners/Receivers
- APP Agency Admins
- Project managers who interact with purchasing
- Financial professionals involved in the procurement process
- Executive Assistants that assist with purchasing
- Business analysts who review purchasing processes

If there are any questions, please feel free to contact John Jimenez, *SPO Chief Learning Officer* at [John.Jimenez@azdoa.gov](mailto:John.Jimenez@azdoa.gov), or Sullynna Mvula, *APP Training Manager* at [Sullynna.Mvula@azdoa.gov](mailto:Sullynna.Mvula@azdoa.gov).