

SPO ALERT

Date: May 7, 2024

To: State Agency Chief Procurement Officers and Cooperative Program Members

From: ADOA - State Procurement Office

Re: Focus Group: Mail Distribution and Copy Center Services

The State of Arizona is looking for input for the upcoming Statewide Mail Distribution and Copy Center Services solicitation.

The State Procurement Office is inviting all Eligible Subject Matter Experts (SMEs) in Agencies, Co-Op Members, Chief Procurement Officers, and Procurement Officers to participate for the purpose of reviewing and providing input on the Scope of Work.

In addition, we would like to request SMEs to be a part of the evaluation committee for this solicitation.

Your expertise and opinions are welcome and needed for the success of the upcoming solicitation.

Please respond before COB on **May 16, 2024**.

Google Forms Survey: <https://forms.gle/jdFgLVRoRADMPfn79>

If there are any questions, please contact Bryanna Robles at bryanna.robles@azdoa.gov

Thank you for your participation.